

# Grant Writing 101: Access More Funding for Your Climate Change Program

## PARTICIPANT WORKSHEET

1. What is your proposal idea?
2. Who might you include in your proposal-writing team?
3. What funding sources might you pursue to fund your proposal?
4. Will you fund the overall project with one grant? Or multiple grants?
5. Will you write the grant in-house or in collaboration with a grant-writing consultant?
6. What appropriate funding opportunities exist?
7. Is the funding source a good fit? Why?

8. How can you frame your project to fit the funding opportunity?
  
9. For which aspects of the project does the Tribe need funding?
  
10. Timeline: How long will the project take? What are the different phases required?

## NOTES

## Grant writing checklist

- Do you understand the funding guidelines?
- Does the proposal connect to the priorities and mission of the funder?
- Have you followed your Tribe's internal policies and sought approval if needed?
- Are the project details well developed?
- Do you have the right team for the project?
- Have you built the funder's confidence in your team?
- Have you explained why your project is important or justified?
- Have you provided evidence that the product will be useful?
- Are there strong linkages between the narrative, budget, budget justification, and timeline?
- Did you provide enough detail for the reviewers to understand your project?
- Are your headings and format exactly the same as specified in the RFP?
- Did you use similar language in the style provided in the RFP?
- Are you asking for sufficient funding to do the work?
- Have you included funding for any necessary training?
- Did you write the Executive Summary last, so that it summarizes the final version of the proposal?
- Have you considered the review criteria? Will your proposal score well?
- Do your letters of support indicate involvement of partners?
- Have others reviewed the proposal?
- Is your proposal complete?

## Resources

- [Chas Jones](#), Tribal Liaison ATNI Climate Change / NW Climate Adaptation Science Center (cejones@usgs.gov)
- [Meade Krosby](#), Univ. of Washington Climate Impacts Group (mkrosby@uw.edu)
- Univ. of Oregon Tribal Climate Change Guide: <https://tribalclimateguide.uoregon.edu>
- Tribal Climate Change Network Newsletter: <https://tribalclimate.uoregon.edu/network>
- Climate Impacts Group: <https://ciq.uw.edu/resources/tribal-vulnerability-assessment-resources>
- [www.Grants.gov](http://www.Grants.gov)
- ATNI Tribes Climate Change program ([www.atnitribes.org/climatechange](http://www.atnitribes.org/climatechange))
- ATNI Climate Change program newsletter ([www.atnitribes.org/climatechange/subscribe](http://www.atnitribes.org/climatechange/subscribe))